



Suffolk Carpet Bowls Association

SCBA Website is www.carpetbowls.org/suffolk

**The Minutes of the Executive Committee Meeting of the
Suffolk Carpet Bowls Association
Held at Needham Market Community Centre on Monday 7th September 2015.**

The meeting commenced at 7.30pm.

Those present: Neil West(NW) Chairman, Carol West(CW), Sally Goodrich (SG), Jim Goodrich (JG), Mick Watkins (MW), Freda Wright (FW), Neil Jolly (NJ), Jane Sago (JS), Richard Sago (RS), John Varden (JV), Keith Hull (KH), Andy Gilder (AG).

1.Apologies for absence: None

2.Approval of previous Minutes: The Minutes of the meeting held on 6th July 2015 were approved as written proposed JV, seconded KJ and duly signed.

3.Matters Arising:

JG said that Bealings have entered two teams in the winter league.

4. Chairmans Report: NW said that the Summer League Finals Evening had gone well and congratulated all teams involved. NW also thanked FW for her efforts trying to ensure that the contact list is up to date.

5. Secretary's Report: FW said that July and August were spent trying to get up to date info regarding clubs and contacts. She had emailed and mostly phoned all Suffolk clubs to check details were correct. There were a number of updates and hoped that it was now complete.

After some discussion it was agreed that a complete contact list will be sent to all clubs with the minutes of this meeting rather than simply listing the changes (FW)(NW)

6. Treasurer's Report: KJ presented the balance sheet and explained that income from membership fees was down by £210 and that 7 clubs had not renewed their membership; Amber, Hargrave, Ixworth, Ketton, Kirkley, Snape, and Walpole & Cookley.

The balance includes nearly £9000 which will be paid to Potters shortly.

Insurance costs are down as the public liability element is cheaper. The insurance company have asked additional questions regarding the request for insuring new carpet rollers, affected clubs have been asked to confirm minimum security standards are being met.

KJ said he'd had to remind 21 clubs to renew their membership and asked if the renewal letter could be sent out separately from other correspondence next year as some clubs receiving a large number of documents in one go were not recognising the importance of this particular document. It was suggested that the renewal letter should be printed on a different colour paper for postal clubs, and sent in a separate message to email clubs.

KJ asked what was happening with squad uniforms as the sponsorship money was still available. NJ said that the selectors had met and discussed progressing this matter with the squad.

In response to a question from JV, KJ confirmed the expected cost of insuring a manual mat winding machine to be between £18 and £25.

7. Match Secretary's Report: JG said the Summer League had gone well and congratulated Knodishall on winning the league.

The Winter League is about to start, teams have been sent details of the Joe Rice Cup draw.

JG had received an email from Bildeston regarding the West Division 2 proposals. JG said he'd replied to the author confirming that what had be introduced for this season was an interim solution and that clubs will be invited to offer suggestions for a long term resolution.

JG said that Paul Daniels has made some changes to the league table format so these will look slightly different in future.

8. C.P.O. Report: no report.

9. County Captains Report:

NJ said that there were four events coming up. The Team Bowl on September 27th at Littleport, Chairman's Triples at Needham Market on Oct 4th, the squad trials in November 1st, and the National Championships at Potters mid-November.

The squad trials has been rebranded and now called Squad Open Day. It's hoped that this will encourage more people to attend. NW asked if the squad had considered not charging an entry fee, NJ said that this had been considered but felt that the cost of hall hire needed to be covered and felt that cost was unlikely to stop anyone attending.

10. ECBA Report:

MW said that the ECBA's application to Sport England for recognition required the introduction of a conflict of interest policy and a formal complaints procedure. These documents have been drafted and are expected to be adopted at the next meeting. It may be necessary for SCBA to make reference to these documents in the constitution.

MW said he was tasked with upgrading a number of ECBA certified referees and make their contact details available.

11. ECCBA Report:

NJ said that the next meeting is on October 8th and that if he is unable to attend he will arrange for someone to go in his place.

12. Charity Event: This event will be held on January 9th 2016 and JS & RS offered to organise. NW suggested the child cancer charity CLIC Sargent as the beneficiary, this was agreed.

CLIC Sargent was formed by the amalgamation of CLIC (Cancer & Leukaemia In Childhood) and Sargent Cancer Care for Children (formed in memory of Sir Malcom Sargent).

13. Forthcoming events:

Forthcoming events identified as follows:

- Fours Closed Competition 25th Oct. MW, AG, JV, SG & JG offered to help.
- Triples Closed Competition 8th Nov. MW, KJ, NJ, KH, AG, SG & JG

RS commented that the Triples Competition was on remembrance Sunday. MW said that there would be a 2 minute silence. MW also said that he'd been asked by Needham Market Community Centre to consider moving the 2016 event to another Sunday.

14. Any other business:

- MW mentioned item 16 in the previous minutes, the Needham Market Christmas Fair and confirmed that he was happy to attend and run a target mat competition to promote carpet bowls. MW asked about prizes saying he would like something to give to people scoring 20 or points, he would also provide sweets or something similar to younger players regardless of score. NW said he'd looked at printed mugs and had prices for 200 mugs at £1.63 each. This quantity was thought to be too many. After some discussion it was agreed that 25 to 50 would be sufficient and agreed a budget of £150 from SCBA funds. NW & MW will investigate suitable prizes. NW asked if funds might be available from ECBA as we were promoting Carpet Bowls, MW said he would ask at the next meeting. (NW)(MW)

- NJ spoke about setting up a working party to consider the long term options for the West Division. NW agreed to head this working party MW, NJ, JG agreed to help. West Division clubs will be contacted and invited to be represented at a meeting, probably in Thurston, to put forward their ideas for discussion. Before this meeting takes place however it was suggested East Division clubs be contacted to see if they would consider moving to the West Division from next season onwards. JG agreed to do this. (JG)

- JS asked if the WI could borrow a carpet for an event in October, this was agreed.

- NJ offered to continue to monitor the SCBA email inbox, this was agreed.

There being no other business the meeting closed at 21:05

The next meeting will be 7.30pm Monday 16th November 2015 at Needham Market Community Centre.