



Suffolk **Carpet Bowls** *Association*

The Minutes of the Annual General Meeting of the Suffolk Carpet Bowls Association held at Needham Market Community Centre on Monday 15th June 2015

The meeting commenced at 7:45pm

Representatives attended from the following clubs:

Barking, Belstead, Bildeston, Bramford, Brantham, Brockley, Burstall, Chelmondiston, Claydon, Gt. Blakenham, Hoggard's Green, Kelsale, Needham Market, Offton & Willisham, Old Felixstowe, Stanningfield, Thurston, Tuddenham St. Martin, Witnesham

1. Apologies for Absence:

Cockfield, Stutton, Tostock, Andy Gilder, John Austen & a member of Offton & Willisham

2. Approval of previous minutes:

The minutes of the Annual General Meeting of the 16th June 2014 were confirmed as a true record, proposed by Mick Watkins, Seconded Rita Daniels and duly signed by the Chairman.

3. Matters arising from those minutes:

There were no matters arising.

4. Chairman's report

Neil read his report as follows:

Once again it's been a relatively successful year for carpet bowls in Suffolk. Your committee have worked tirelessly throughout the year and I'd like to thank all of them for their continued support. We were joined this year by Carol West and Keith Hull who I'd like to thank for offering their time to help and support the association.

The year didn't get off to a very good start with the sad and sudden loss of Graham Robinson. Graham had been a strong supporter of Carpet Bowls for many years, we continue to miss his input. Fortunately for Suffolk, Freda quickly agreed to step into the Secretary's role and is doing a great job. I'm very grateful to Freda doing so.

Suffolk Association held a very successful charity competition in January, raising £1000 for the East Anglian Air Ambulance. Although numbers were down slightly in the closed championships they were closely fought competitions with the move to Needham Market introducing a new element to the Pairs and Singles competitions. Both Summer and Winter leagues saw friendly, competitive carpet bowls. The county squad excelled this last year, winning all Eastern Counties and English Carpet Bowls leagues. Neil Jolly and the selectors, Sally Goodrich and Steven Cain have continued to build on what's been a pretty formidable force for some time.

Looking further afield, we should congratulate Mick Watkins on taking up the role of National Referee. Also Paul Daniels who has taken on the job of ECBA Treasurer. Suffolk bowlers continue to play a big part in Carpet Bowls both in the Eastern Counties and at National level.

Finally I wish you all well in the summer and winter league seasons.

5. Secretary's Report

Freda read her report as follows:

I'd like thank all clubs for the support and attendance at our competitions over the last year. Also for keeping the committee up to date on any changes they need to know about concerning your club. We are here to help and promote Carpet Bowls in Suffolk but do need your input and support.

Congratulations are definitely due to Neil Jolly and the Suffolk Squad for another great season. Well done Suffolk!

Congratulations also to all the clubs who took part and won their various divisions and leagues.

6. Treasurer's Report

Keith presented the accounts for the year ending 30th April 2015 a copy of which is attached to these minutes. It was proposed John Varden and seconded Jim Goodrich that these accounts be adopted.

Keith went on to say:

I have received the insurance renewal premiums from Endsleigh Insurance Brokers, I have been able to reduce the Public Liability. The cost to each participating club will be £18. A full or part set of equipment will remain at £8.50.

Clubs that have an Electrowind carpet roller or something similar will incur an additional cost.

Payment of fees and insurance should be sent direct to the Treasurer and should be received by 31st July 2015. This will be clearly indicated in the renewal letter which all current club contacts will receive shortly.

Clubs failing to pay by this date will not be reminded and it may be considered that they do not wish to rejoin the SCBA.

Richard Jones has agreed to audit the accounts for the year ending 30th April 2016. It was proposed Rita Daniels, seconded David Schofield and agreed by show of hands that Richard Jones be asked to continue as Auditor of the accounts.

The Chairman invited questions for the Treasurer:

David Schofield asked about insuring manual carpet rollers. Keith said that clubs wishing to insure their manual rollers should let him have details such as make and cost so that he can obtain a quote from the insurers.

7. Match Secretary's Report

Jim Goodrich said there were no major problems, results are coming through quickly. The Joe Rice Cup and Chairman's Plate have now had the final stages played at Needham Market for two years. This seems to work successfully, it is hoped that more teams will enter. The Summer league has an extra team with Hintlesham entering this year. There were no questions for the Match Secretary.

8. Election of Officers

All officers are happy to continue. No other nominations received. It was proposed Keith Hull, seconded Pam Reynard and by unanimous show of hands that the existing officers be elected en bloc as follows:

President - David Schofield, Offton & Willisham

Chairman - Neil West, Thurston

Vice Chairman - John Varden, Old Felixstowe

Hon. Secretary - Freda Wright, Hoggard's Green

Hon. Treasurer - Keith Jolly, Brockley

Press Officer/Match Secretary - Jim Goodrich, Claydon

CPO - Andy Gilder, Barking

9. Election of Committee

All current committee members have indicated that they are happy to continue. It was proposed David Schofield, seconded Mike Daniels and agreed by unanimous show of hands that the existing committee members be elected en bloc as follows:

Sally Goodrich, Claydon
Neil Jolly, Brockley
Keith Hull, Tuddenham St Mary
Jane Sago, Burstall
Richard Sago, Burstall
Carol West, Thurston
Mick Watkins, Barking

10. The Annual Membership Subscription

Keith said that the membership subscription would remain at £30 but that this may need to increase in the future. There are currently no Associate Members.

11. Constitution

The committee proposed a change to paragraph 3i of the constitution replacing 'Press Officer' with 'Match Secretary'. The Chairman explained that this had become a dual role previously but now was more appropriate for the Match Secretary role to be elected at the AGM. The role of Press Officer will remain but will be elected by committee along with other similar roles.

The committee's proposal was seconded by Rita Daniels. A vote of those present was unanimously in favour of the change. The Chairman said that the constitution would be amended and a new copy distributed with the minutes of this meeting.

12. Any other business

The Chairman invited comment from the floor

David Schofield warned the Treasurer to consider carefully before recommending a significant increase in membership subscription.

David also commented on the extraordinarily good work that Paul Daniels does maintaining the SCBA website saying that he is unaware of any other county's website that is updated so frequently.

Paul Cousins said that Bildeston play in the West Division 2 and played only 10 games last season. They had heard rumors that they may lose more teams next season and wanted to know how many teams were likely to remain in this division so that they can consider if they also wish to remain. The Chairman said that the committee were also concerned about the potential reduction in numbers and were looking at what can be done to realign the divisions. Jim Goodrich said that Needham Market were having difficulty but had now found a new playing venue and are expected to play in the winter league. Another club thought to be leaving will be contacted to see if that is the case. There followed discussion with some useful comments that will be taken back to committee for further investigation. It was noted that changes being made for this coming season are unlikely.

Chelmodiston said that they have managed to field a full team all season but have come up against teams who need to draw team members to play twice. While they thought the five shot penalty was over the top they wondered if the committee would consider Skips being removed from the draw so that they cannot be picked to play twice. There was further comment from the floor. The Chairman said that the review of the shot penalty removal suggested the change was well received. The matter will be discussed by committee.

David Schofield mentioned that Offton and Willisham are short of members. A local green bowls league has been introduced playing four pairs games rather than four rinks to encourage the smaller clubs to enter. Neil Jolly said that Suffolk are the only county to still play league games four rinks. However, reducing the number of players may make it difficult for the larger clubs. The member for Bramford said that clubs that are short of players should do more to find new members. The Chairman said that he was lucky at Thurston because they find new members each year to take the place of those they lose. He recognised however that many clubs do put a lot of effort into finding new members and said that the association may be able to assist clubs to do so.

Mick Watkins spoke about the close championships. Dates for the Fours, Triples and Pairs have been sorted. There was a problem finding suitable dates for the singles. The solution he's looking at is playing the singles over two separate sessions on the same day and sought the opinion of the members present. It would mean the day starting earlier and finishing later than usual. Teams would play either the morning or afternoon sessions with the top four from each session going through to

Finals Day. The alternative would be to play over one weekend with games on Saturday and Sunday. Neil Jolly thought that there was the potential for an imbalance with most teams wanting to play on the Sunday, and few on the Saturday. Rita Daniels felt it was better to play the competition on one day. Others thought the same.

There being no further business the meeting closed at 8:30pm

Following the meeting Rita Daniels thanked the committee for their hard work.

SUFFOLK CARPET BOWLS ASSOCIATION
Income and Expenditure - Year Ending 30th April 2015

Bank to Start

| | | |
|------------------|------|------|
| Business Reserve | 2870 | |
| Current Account | 2095 | |
| Cash in Hand | 332 | 5297 |

Income

| | <u>2015</u> | <u>2014</u> |
|----------------------|-------------|-------------|
| Annual Subscriptions | 2730 | 2870 |
| League Entry Fees | 990 | 990 |
| Cup Fees | 115 | 115 |
| Suffolk Disciplines | 1748 | 1916 |
| ex Hire of Hall | 754 | 590 |
| Insurance | 3239 | 2957 |
| Raffle | 899 | 1144 |
| Suffolk Trials | 90 | 78 |
| Charity Competition | 826 | 834 |
| Charity Raffle | 726 | 537 |
| Charity Sundry | 50 | 20 |
| Eng CBA Team Sidsidy | 240 | 180 |
| ECCBA | | |
| Durham | 1434 | 525 |
| Squad Sponsorship | 100 | 300 |
| Squad Uniform | | 580 |
| Squad Dinner | 7085 | 6931 |
| Potters | 37 | 99 |
| Sundry | 1 | 1 |
| Interest | 20 | |
| Donation | 420 | |
| ECBA Rinks | 192 | |
| ECBA Rinks Raffle | | |

21696 20667

Bank to End

| | | |
|------------------|------|------|
| Business Reserve | 2872 | |
| Current Account | 2176 | |
| Cash in Hand | 693 | 5741 |

Expenditure

| | <u>2015</u> | <u>2014</u> |
|-------------------|-------------|-------------|
| Trophies | 1570 | 1105 |
| Pr & St | 239 | 310 |
| Postage | 302 | 498 |
| Cham of Chams | 250 | 350 |
| Hire of Hall | 2471 | 2482 |
| Insurance | 3105 | 2858 |
| Raffle Prizes | 364 | 398 |
| Charity Donation | 1550 | 1100 |
| Eng CBA | 200 | 100 |
| ECCBA | 604 | 594 |
| Durham | 1209 | 625 |
| Squad Uniform | 53 | 95 |
| Squad Dinner | | 580 |
| Potters | 8406 | 7651 |
| Sundry | 132 | 257 |
| Delegate Ex | 105 | 139 |
| Hireof Carpets | 80 | 450 |
| Capital Equipment | | 225 |
| ECBA Rinks Exp. | 612 | |

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444

Prepared by Keith Jolly

Audited by Richard Jones

Dated

RJ

19 May 2015

SUFFOLK CARPET BOWLS ASSOCIATION

Year Ending 30th April 2015

Balance Sheet Overview + or- 10%

INCOME

- Ex Hire of Hall – one extra County match
- Raffle – less income from events, (raffles not held by SCBA at winter league/ Suffolk Discipline events)
- English CBA – increase in team subsidy (Wolsingham Durham)
- Durham – Refers to accommodation costs for 2014 event
- Squad Sponsorship – part of ongoing sponsorship
- Squad Dinner – not held
- Sundry – less additional club trophy payments
- English CBA Rinks – hosted by Suffolk, (see expenditure)

EXPENDITURE

- Trophies – includes cost of new 'Tony Webber' Suffolk 4's cup
- Pr & St – decrease in expenditure
- Postage – less postage cost due to more use of electronic mailing for competition
- Cham of Chams – less player subsidy, see Eng CBA
- Charity Donation – two charity competitions held
- Eng CBA – includes cost to enter Cham of Chams (see Cham of Chams)
- Durham – cost of coach / driver
- Uniforms – less cost spent on new uniforms
- Squad Dinner – not held
- Hire of carpets – Apart from this years' Sfk Triples, disciplines held at Needham Market. No transportation costs involved
- Capital Equipment – no capital expenditure
- Eng CBA (see ECBA income)