



# *Suffolk* **Carpet Bowls** *Association*

SCBA Website is <http://www.carpetbowls.org/suffolk>

**The Minutes of the Executive Committee Meeting of the**  
**Suffolk Carpet Bowls Association**  
**held at Needham Market Community Centre on Monday 12th September 2011**

The meeting commenced at 7.30pm.

**Those present:** Keith Armes (KA)(Chairman), Keith Jolly (KJ)(Treasurer), Graham Robinson (GR)(Secretary), Peter Jones (PJ)(Vice Chairman), Neil Jolly (NJ), Mick Watkins (MW), Sally Goodrich (SG), Jim Goodrich (JG), Neil West (NW), Jane Sago (JS), Richard Sago (RS), Freda Wright (FW), Andy Gilder (AG).

1. **Apologies for absence:** Rita Daniels (RD).

2. **Approval of previous Minutes:** The minutes of the Committee Meeting of 11<sup>th</sup> July 2011 were confirmed as a true record and signed by the Chairman Keith Armes.

3. **Matters Arising:** Item 12: GR said that the CPO item had not been deleted from this meeting's agenda but he would ensure that it was taken off future ones.

Item 13.3: MW explained that the stacking diagram would be in place shortly.

Item 6: KJ confirmed that the bill for Bildeston hall hire had been received and dealt with.

Item 7: KA confirmed that he had written to Ann Blundell.

4. **Chairman's Report:** The Chairman congratulated Barking on winning the Summer League.

5. **Secretary's Report:** The secretary circulated updated lists of Dates of Interest, Contacts, and Member Clubs details to all committee members. He explained that questionnaire replies had been received from 52 clubs compared with 70 last year and some clubs at the meeting had not replied.

GR felt that planning for the charity tournament next January needed to start as entry forms would need to go out early in November. It was agreed that the tournament would be in a similar format to last years. RD ran it last year and KA agreed to contact RD to ask her if she would run it again and check with her regarding trophies. A charity needs to be chosen and JG agreed to check whether the company he works for was supporting a suitable charity this year, if so they may double the amount raised.

KA  
JG

6. **Treasurer's Report:** The Treasurer presented an income/expenditure statement to 9<sup>th</sup> September 2011 and explained certain anomalies and additions which will balance later in the year when outstanding items are completed. At the next meeting he will bring details of the clubs

KJ

insurances.

There was discussion about simplifying next year's payments by clubs for subscriptions, insurance and winter league/cup fees. NJ suggested that the way forward was to have everything on one letter/form so clubs just sent one cheque to the treasurer. This was approved and KJ agreed to draft a suitable letter/form for post or e-mail. KJ

7. **Match Secretary's Report:** JG reported that there had been some delay in getting final results sheets at the end of the Summer Leagues. **Clubs are reminded of the need to send results sheets in promptly, particularly towards the end of the season.**

JG confirmed his intention to ensure that future cup and plate draws are carried out publicly. The total number of clubs entering the Joe Rice cup is the same as last year although there are a couple of different clubs. Some fixture secretaries had not received details of winter leagues from their club secretaries before match bookings started and there was discussion on how best to ensure that the Fixture Secretaries got the information promptly.

Shotley have advised the SCBA that they have to withdraw from this year's winter league and the committee agreed to refund their entry fee. KJ

8. **County Business:** The County Captain confirmed that all arrangements for the forthcoming teambowl, county trials and Nationals are in hand and progressing smoothly, as are arrangements for the Squad Dinner.

9. **Closed Tournaments:** Rita Daniels was unable to attend the meeting but reported via JG that only 13 triples entries had been received so far but a larger number were expected in the last week.

10. **English Carpet Bowls Association:** MW said that he had attended the ECBA meeting on 20<sup>th</sup> August, he would produce a written report in due course but verbally reported on the main points discussed. There had been concern that some counties and officers had not attended. The website was working well. There was a balance of £17,126. There had been discussion on the two tier system for referees, MW will be responsible for referee training in the Six Counties with six high grade referees for each county. An alternative venue for the Champion of Champions had been considered but there is no viable alternative to the Norbreck at present. Potters arrangements and bowling layout had been agreed. Potters offer for the 2012 Nationals from 5-8 October was approved, although it is hoped to revert to the later date for 2013. Approval had been given for the making of a professional promotional DVD and internet presentation. It was agreed to split the secretarial workload next year by having a Competition Secretary in addition to the day-to-day Secretary and there is an opportunity for anyone wishing to be ECBA Competition Secretary.

11. **Eastern Counties Carpet Bowls Association:** PJ reported that there had been no ECCBA meeting since the last SCBA meeting, information regarding the Teambowl had been received, passed to NJ and actioned.

12. **Child Protection Officer:** There was no CPO report.

13. **Referee Training:** MW and an outside trainer are setting up a training course on Saturday 29<sup>th</sup> October, venue to be arranged, concentrating on retraining existing referees plus other interested bowlers. Mick Watkins can be contacted on 01473 780661 for further information.

14. **Diary Dates:** It was agreed to change a number of 2012 competition dates following comments received about events on Bank Holiday weekends and the alteration of next year's National Championship dates. After discussion it was agreed to hold the Summer League playoffs on a midweek evening and the Winter League and Cup/Plate finals on two separate midweek evenings. Subject to hail availability the following dates are proposed:  
Suffolk Closed Championships Finals Day – 1<sup>st</sup> April (22<sup>nd</sup> & 29<sup>th</sup> backup dates).

Joe Rice Cup and Chairman's Plate Finals – week commencing 16<sup>th</sup> April - Tues, Wed or Thur.  
Winter League Finals – week commencing 23<sup>rd</sup> April – Tues, Wed or Thur.  
Summer League Finals – week commencing 9<sup>th</sup> September – Tues, Wed or Thur  
Chairman's Triples – Sunday 16<sup>th</sup> September  
County Closed Triples – Sunday 21<sup>st</sup> October at East Bergholt or Hadleigh (14<sup>th</sup> October backup)  
County Trials – TBA.  
GR to book these and cancel existing bookings.

GR

**13. Any Other Business:**

- 1) A thank-you card had been received from Sue Gilder for the use of SCBA equipment at the Bowls Marathon.
- 2) NJ proposed a small change to the Summer League rules which currently state league dates of 1<sup>st</sup> May to 31<sup>st</sup> August by adding '*unless otherwise advised by the SCBA*'. This is needed because this year's Summer League finished earlier. This was agreed.
- 3) MW explained that the Fab Fours tournament will continue to be called Marions Fab Fours and Marion Brown accepts this.
- 4) AG gave an update on the charity total raised at the Extravaganza which had continued to rise and now stood at £1861 and thanked the committee.
- 5) JS asked if the Womens Institute could, if necessary, use two of the SCBA carpets for a tournament they are running at Needham Market on 12<sup>th</sup> October. This was agreed.  
The meeting closed at 9.00pm.

NJ

The next meeting is on Monday 21st November 2011 at Needham Market