



# *Suffolk* **Carpet Bowls** *Association*

SCBA Website is <http://www.carpetbowls.org/suffolk>

**The Minutes of the Executive Committee Meeting of the**  
**Suffolk Carpet Bowls Association**  
**held at Needham Market Community Centre on Monday 11th July 2011**

The meeting commenced at 7.30pm.

**Those present:** Keith Armes (KA)(Chairman), Keith Jolly (KJ)(Treasurer), Graham Robinson (GR)(Secretary), Peter Jones (PJ)(Vice Chairman), Neil Jolly (NJ), Mick Watkins (MW), Sally Goodrich (SG), Jim Goodrich (JG), Rita Daniels (RD), Neil West (NW).

- 1. Apologies for absence:** Jane Sago (JS), Richard Sago (RS), Freda Wright (FW), Andy Gilder (AG).
- 2. Approval of previous Minutes:** The minutes of the Committee Meeting of 18<sup>th</sup> April 2011 were confirmed as a true record, proposed by RD, seconded by SG and signed by the Chairman Keith Armes.
- 3. Matters Arising:** There were no outstanding matters arising.
- 4. Chairman's Report:** The Chairman welcomed everybody back on the committee and particularly welcomed new member Neil West. He reported that the AGM had gone well but there were a couple of items raised that needed discussion later.
- 5. Secretary's Report:** The secretary reported that the AGM minutes together with winter league forms and updated lists had been circulated to all clubs. He was pleased with the number of questionnaires returned so far. GR had been contacted by Peter Umney regarding receipt of invitations to Suffolk Open competitions, GR to check Mr Umney's email address to ensure he receives them. **Clubs are reminded that they must keep the SCBA committee updated on any correspondence or email changes** to ensure that they receive all necessary correspondence. It was agreed that entry forms for the closed disciplines would be sent to individuals whose email addresses were held in addition to being sent to every club. GR to double check the date of the Barrow Quiz night which may be incorrect on the dates of interest list.  
GR  
ALL CLUBS  
GR
- 6. Treasurer's Report:** The Treasurer presented a current balance sheet which was discussed. KJ reported that the auditor, Richard Jones, had suggested that for payments where no receipt was available the person receiving the money should be asked to complete and sign a payment request form. This will be introduced. He had also suggested that where there are large year on year changes on the balance sheet the reason should be recorded. KJ reported that the cost of insurance had now been confirmed with the cost for a set of equipment increasing by 50p and public liability by £1. There was one month's grace on the  
KJ

insurance payment.

He reported that he had emailed Bildeston again as the hall hire bill had still not been received. If no bill is received the money received from ECCBA for hall hire may have to be returned. He confirmed that Great Barton had not rejoined the SCBA and were no longer members.

**7. Match Secretary's Report:** A letter had been received from Hoggards Green regretting missing the Winter Finals Day league play-off and apologising to Old Felixetowe but suggesting that they had not been properly informed by SCBA. JG reported that he had personally handed a hard copy of the play-off paperwork to the secretary of Hoggards Green. KA agreed to send a reply to Ann Blundell at Hoggards Green.

KA

JG reported that some clubs had sent him one cheque for league entry plus membership and insurance. This was not considered a problem but important that JG and KJ keep each other fully informed.

JG/KJ

A call had been received from Doreen Buckle of Tostock regarding playing league and cup for different clubs. The revised rules clarify this, so it is acceptable to do so but it would not be possible to play Joe Rice Cup and Chairman's Plate for different clubs. JG to contact Doreen Buckle to explain.

JG

Clubs are reminded that no shots are lost for playing short of players in the summer league, some clubs have been deducting shots which JG has corrected. NW suggested, and it was agreed, that the Summer League rules should be put on the website, NJ to arrange with Paul Daniels.

NJ

Once all the league and cup entries are in it was agreed that a set of the current winter rules would be sent to each club when the league details are sent out by JG. JG suggested that future cup draws should be done publicly, this was agreed.

JG

**8. County Business:** The County Captain Neil Jolly and two other selectors Sally Goodrich and Steven Cain had agreed to stand again. There being no other candidates they were re-elected. MW asked whether SCBA would support the charity Bowls Extravaganza in August. After discussion it was proposed by JG, seconded by KJ that SCBA should fund the hall hire as their charity donation. This was agreed.

**9. Closed Tournaments:** Rita Daniels and family agreed to continue planning and running the closed tournaments for 2011/12 season. RD expressed some concern regarding the date of the triples as she might not be available but Paul Daniels will run this tournament and several members of the committee offered to help if required. Because of timing a separate mail drop for the trials and triples will be required.

RD

**10. English Carpet Bowls Association:** It was agreed that Mick Watkins would continue as Suffolk delegate at the ECBA. MW reported that he had not been able to attend the ECBA AGM. He has been given responsibility for referee training in the Eastern Counties. In Suffolk MW and JG plan to arrange the Suffolk training later this year which should result in six premier referees plus a number of other trained referees. There is no up to date record of current referees so all referees and those wishing to be referees will have to attend training days which will be funded by ECBA.

MW

**11. Eastern Counties Carpet Bowls Association:** It was agreed that Peter Jones would continue as Suffolk delegate at the ECCBA. PJ had attended the AGM on 30<sup>th</sup> June and reported on that and circulated an updated ECCBA calendar and fixture details to the committee. The position of league secretary has now been taken over by Paul Daniels.

PJ

Counties were asked to consider a proposal that in the Six Counties tournament ends be reduced from 9 to 7 or substitutes be increased from 2 to 4. After discussion Suffolk agreed not to support any reduction in ends, would prefer subs left at two but would accept four with the provisos that once substituted that player could not play again in the match and that no substitute could play as skip.

All counties were asked to remind their players that the use of bad language and kicking of blocks is not acceptable in ECCBA events. Counties were also asked to ensure that raffle results are not

announced/posted until after all games have been completed.

**12. Child Protection Officer:** There was no CPO report. The chairman suggested that this item could be left off the agenda until further government proposals are published.

GR/AG

**13. Any Other Business:**

1) SG agreed to take over responsibility from Marion Brown for the procurement of all trophies. Details of outstanding orders were passed to SG. She will try and arrange for direct invoicing to the treasurer in future.

SG

2) SG and JG agreed to run the Summer Play-off day. SG will arrange the raffle. JG will check on catering requirements and let GR/FW know if catering is required.

SG/JG

3) MW asked for more care to be taken when putting away the county equipment at Needham Market. Not everyone is aware of how it should be stacked so MW agreed to produce a diagram to be placed by the equipment. MW also asked if it would be possible for the county equipment to be used at the Barking Charity tournament at Needham in September. This was agreed.

MW

4) NW reported that the County Trials date this year clashed with the Bury League's Waveney match. This year's dates are fixed but it is hoped to avoid a clash in future years. NJ advised that the 2012 Trials date was likely to be 21<sup>st</sup> October 2012, not 16<sup>th</sup> September shown on the diary dates so a clash would be avoided next year.

The meeting closed at 9.15pm.

The next meeting is on Monday 12th September 2011 at Needham Market