

SCBA Data Protection

The issue of Data Protection was raised at the 2024 SCBA AGM and it was questioned whether the SCBA needed to have a specific Data Protection policy.

Do the SCBA comply with the UK General Data Protection Regulation (GDPR) and the Data Protection Act 2018?

Data protection is about protecting people's privacy. Personal data is information about a person which is identifiable as being about them.

For the SCBA, the only personal data we hold is limited to individual names, email addresses and a few postal addresses. The SCBA's purpose for holding that information is so:

- SCBA member clubs can contact each other to arrange matches;
- SCBA can contact member clubs to share information about SCBA news and events.

The individual/ SCBA member club has given us that personal information in the knowledge that the above are the only reasons for which it will be used, as such the SCBA has their consent to do so.

The personal information held by the SCBA is not shared outside the SCBA's member clubs and Executive Committee.

When an SCBA member club contact name/ email address/ postal address changes, the previously held information is immediately deleted, as the SCBA no longer has a reason to hold on to it.

When the SCBA sends emails to member clubs the "BCC" option is always used.

The personal data provided to the SCBA by its member clubs is held securely on a password protected computer and a separately password protected email account.

In conclusion, the SCBA Executive Committee has discussed and agreed there is no legal obligation on the SCBA, as a small voluntarily run organisation to have a specific Data Protection Policy. The SCBA has appropriate processes in place and the procedures followed ensure the SCBA protect, as far as we reasonably can, the very limited personal data that we hold and it is only used for SCBA business purposes.

The SCBA has also given due consideration to photographs and videos taken at SCBA events. To date the SCBA have never had a request for a photograph or match video not to be published on the SCBA website, Facebook page or on YouTube. However, it is acknowledged that if such a request was made to the SCBA, we would have to honour it.

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