

HERITAGE COAST CARPET BOWLS ASSOCIATION

Constitution as amended at the AGM of the HCCBA on 23rd May 2019

Title

The League shall be named the Heritage Coast Carpet Bowls League (hereafter called The League).

Affiliation

Clubs/Teams will be affiliated to the League and to that of the Suffolk Carpet Bowls Association by the payment of a fee to each body. The fee payable to the League to be used for administration purposes and the purchase of trophies and for the purchase of draw prizes for league tournaments.

Objectives

To promote the game of Carpet Bowls in a competitive and sporting spirit between clubs in the Northern part of the Heritage Coast and any applications from clubs wishing to join the League shall be decided upon by the Committee.

The Annual General Meeting

The AGM shall be held in May of each year. The date and time to be notified by the Hon. Secretary to all clubs at least fourteen (14) days prior to the actual meeting.

Those present at the AGM will elect a Chairperson, Vice-Chairperson, Secretary, Treasurer and Fixtures Secretary, all of whom will hold an honorary position.

All persons, provided they are a member of a club within the League are eligible to vote at the AGM.

Management Committee

A quorum shall be eight (8) members.

The committee will be formed from the team representatives providing the said teams are fully paid up members of the League.

Should the representative elected by his/her club be unable to attend a meeting, another member of the team may deputise for him/her.

Meetings will be held as often as necessary.

Sub-Committees may be set up at the AGM made up of members from clubs in the League who will report to the League meetings.

Those members of the Committee entitled to vote at a Committee Meeting as the Secretary, Treasurer, Fixtures Secretary and the representatives of the teams (or their deputies) in the League.

The Chairperson will have a deciding vote where necessary, otherwise he/she will not vote. Sub-Committee members, unless they are representing their teams are not entitled to vote.

Finances

The Treasurer will be responsible for receiving all League fees and any other dues as decided by the League Committee at the AGM.

A simple accounting system will be used and a Balance Sheet will be prepared two weeks prior to the AGM for the perusal of interested parties.

Formal auditing will not normally be required, an independent check of the balance sheet by a competent third party will suffice, unless otherwise called for by a majority of members, or the Committee or for any statutory requirement.

The Honorary Treasurer will deposit the funds of the League in a Bank/Building Society as required by the committee.

He/she will be responsible for the prompt disbursement of any fees or rentals in the respect of the liabilities of the League to maintain its good name.

Cheques drawn on the League account will be signed by the League Treasurer and one other member of the League nominated and approved by the AGM. Access by the two signatories should be taken into consideration.

The financial year shall be 1st May to 30th April.

Membership

Membership is open to all Carpet Bowls Clubs within the area as stated above in Objectives, by application to the League and payment of the relevant fee.

No form of discrimination will be allowed in the League against race, colour or creed.

Conduct

Members are expected to conduct themselves in a manner which will not bring discredit to themselves, their club or the League.

Club apparel should be worn when taking part in tournaments.

No smoking rules must be observed at all venues unless there is provision for smokers well away from the areas of play.

Insurance

All clubs in the League must carry Public Liability Insurance which can be obtained through the Suffolk Carpet Bowls Association.

The League will also arrange its own public liability cover when arranging tournaments to satisfy the requirements of venue owners/managers.

Playing Rules

The League will adopt and implement the rules of the English Carpet Bowls Association and any amendments.

Rules for league, cup and tournaments will be those laid down by the Heritage Carpet Bowls League.

League, Cup and Plate

In any one season no bowler may knowingly play for more than one club, or team within that club, in League, Cup or Plate matches, without the express authority of the team for whom they have already played and the Management Committee.

Competitions

All members of clubs will be given the opportunity to take part in tournaments and competitions.

All members must respect the use and care of all carpet bowls equipment.

Liability of the League

Neither the League nor any of the duly elected Committee Members, Honorary Officers of the League or any ordinary members shall be liable for any acts or omissions resulting in the loss or injury to any member as a consequence of playing in any match or tournament as an official member of the League, provided always that the result of such acts or omissions could not have been foreseen. This clause is not intended to affect any statutory or civil rights of law.